



## 38th ANNUAL PARKWAY SOUTH SPIRIT OF '76 BAND BOOSTERS ARTS AND CRAFTS FAIR 2024 APPLICATION

craftfair@spirit76.net

*Parkway South Band Boosters is a not-for-profit organization and our long-standing tradition is to maintain a professional show, offering a wide variety of merchandise. We are volunteers! No Booster member receives compensation for working at the fair. As the band's biggest annual fundraiser, we are committed to its overall success.*

**DATES & TIMES:** Saturday, November 23, 2024 - 9:00 AM to 4:00 PM  
Sunday, November 24, 2024 - 10:00 AM to 3:00 PM

**LOCATION:** Parkway South High School, 801 Hanna Road, Manchester, MO 63021

**COST:** \*Applications for 2024 turned in to the Registration Table located near the Patriot Pantry **by the end of the 2023 craft fair will be \$85.00.**

**\*\$90.00 after the 2023 craft fair, but postmarked by June 30, 2024**

**\*\$100.00 postmarked AFTER June 30, 2024.**

Spaces on average measure 7' X 9'

**OPTIONAL** \$10.00 per table – size 6' X 2.5'

**ITEMS:** \$10.00 for electricity access; subject to availability. Crafters must provide a heavy-duty extension cord.

### GUIDELINES:

- Handcrafted or homemade items created by the crafter who rented the booth are allowed.
- Direct sale independent consultants will be located in a separate area from the handcrafted booths.
- No weapons of any kind may be displayed or sold.
- Only items listed on the application may be displayed or sold.
- Crafters are not allowed to sell their space or share with a non-juried crafter.
- Applicants must be at least 18 years of age. No one under 18 years can operate a booth without an adult.
- No smoking on school property. No open flames except for outside food vendors. Vendors using flame must provide fire extinguisher in booth. No music.
- Food vendors must obtain a St. Louis County Health Department permit (submit with application).
- **Booths must be kept open for the entire time the craft show is open.** The Craft Fair Committee reserves the right to exclude Vendors from future shows who pack up their merchandise prior to the show closing on Sunday.
- Crafters who fail to comply will be asked to leave from show without refund and/or will be denied acceptance in future Parkway South Spirit of '76 Arts and Crafts Fair.

### APPLICATIONS:

- Representative photographs or photocopies of the handcrafted items (work in progress and finished product) **MUST** be submitted. No application will be accepted without photos.
- All applications and space assignments will be handled on a pre-sale basis with requests from returning crafters taken first. **The deadline to retain 2023 booth space is March 31, 2024** (preferred booth locations are subject to change. We want to assure the best vendor and shopper experience.)
- **Make checks payable to: Parkway South Band Boosters**
- **Mail your application to: Parkway South Band Boosters, Attn: Craft Fair Registrar, P.O. Box 240218, Ballwin, MO 63024-0218**
- All non-sufficient funding checks will be subjected to a \$30 processing fee.
- Cancellations after October 31, 2024 will not receive a refund.
- The PSH Craft Fair Committee reserves the right to reject any application or item and/or relocate any crafter to another location.
- Detailed confirmation letters will be mailed/emailed about 2 weeks prior to the Craft Fair for applications received by November 1, 2024.

**INQUIRIES:** Contact Craft Fair Registrar, *phone message:* (314) 415-7766  
*Email (preferred):* craftfair@spirit76.net, or visit our *webpage:* spirit76.net/craft-fair



38th ANNUAL PARKWAY SOUTH SPIRIT OF '76 BAND BOOSTERS
ARTS AND CRAFTS FAIR 2024 APPLICATION

November 23 and 24, 2024

NAME: (Last) \_\_\_\_\_ (First) \_\_\_\_\_

BUSINESS NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_
(Street City State Zip)

EMAIL: \_\_\_\_\_ WEBSITE: \_\_\_\_\_

PHONE: \_\_\_\_\_ 2023 BOOTH # (if applicable): \_\_\_\_\_

Online Payment website address (ex. Square, so it will not be blocked on our network): \_\_\_\_\_

Booth Fees:

Number of Booths: \_\_\_\_\_

Booth Cost: \$ \_\_\_\_\_ (see below)

\$85.00 if received at 2023 PSH Craft Fair

\$90.00 if postmark by June 30, 2024

\$100.00 if postmarked after June 30, 2024

Number of Tables: \_\_\_\_\_ x \$10.00 each = \$ \_\_\_\_\_

Electricity Access: \_\_\_\_\_ x \$10.00 = \$ \_\_\_\_\_

Total Enclosed: \$ \_\_\_\_\_

Preferred Set Up Time

\_\_\_\_\_ Friday (7:00 - 9:00 PM)

\_\_\_\_\_ Saturday (6:30 - 8:30 AM)

Preferred Booth Location

\_\_\_\_\_ Same as 2023 (preferred booth locations are subject to change. We want to assure the best vendor and shopper experience. The deadline to retain 2023 booth space is March 31, 2024

\_\_\_\_\_ Gym A

\_\_\_\_\_ Commons

\_\_\_\_\_ Hallway

\*Accessible parking is available, if requested. Vendor must provide appropriate hang tag or license:

Yes/ No \_\_\_\_\_

Describe your craft items in detail (use back if needed).

\_\_\_\_\_
\_\_\_\_\_
\_\_\_\_\_

LIABILITY AND COMMITMENT PLEDGE:

The undersigned hereby acknowledges the conditions contained in the attached notice and agrees that PSH Craft Fair Committee members reserve the right to remove the undersigned from the craft fair without refund for any violation or suspected violation of the PSH Craft Fair's stated rules and regulations. Further, the undersigned acknowledges and agrees that the Parkway South Band Booster Organization, its members, or the Parkway School District will not be held responsible for any theft, loss or damage of personal property, or for any injury to myself, my employees, or agents, whether such injury or loss results from accident, fire, theft, or any other cause.

Exhibitor's Signature \_\_\_\_\_ Date \_\_\_\_\_

APPLICATION CHECKLIST:

- \_\_\_\_\_ Completed application with check or money order made payable to "Parkway South Band Boosters"
\_\_\_\_\_ Photographs/photocopies of the craft items displayed in the booth (photos may be provided via email at craftfair@spirit76.net)
\_\_\_\_\_ Send completed application and payment to: Parkway South Band Boosters, Attn: Craft Fair Registrar, P.O. Box 240218, Ballwin, MO 63024-0218